MARCH 2019
EBS 118
INFORMATION LITERACY SKILLS
30 MINUTES

UNIVERSITY OF CAPE COAST
COLLEGE OF EDUCATION STUDIES
SCHOOL OF EDUCATIONAL DEVELOPMENT AND OUTREACH
INSTITUTE OF EDUCATION

COLLEGES OF EDUCATION
FOUR-YEAR BACHELOR OF EDUCATION (B.ED)
FIRST YEAR, FIRST SEMESTER QUIZ II, MARCH 2019

MARCH 5, 2019   INFORMATION LITERACY SKILLS   8:00 AM – 8:30 AM

Answer ALL the questions on the question paper.

For items 1 to 8, each stem is followed by four options lettered A to D. Read each statement carefully and circle the letter of the correct or best option.

1. Which type of reference material is 'Africa Who is Who'?
   A. Abstract.
   B. Biography.
   C. Encyclopedia.
   D. Index.

2. Which of the under-listed is **not** an ethical and responsible use of information?
   A. Alphabetical arrangement.
   B. Copyright.
   C. Fair use.
   D. Intellectual property

3. Which one of the following indicates etymology of words?
   A. Biography.
   B. Dictionary.
   C. Encyclopedia.
   D. Yearbook.

4. Which of the following is **not** a characteristic of reference materials? They are..............
   A. housed in a separate section of the library
   B. meant to be consulted in the library
   C. meant to be read from cover to cover
   D. revised from time to time so as to keep abreast with recent development.

5. A type of source material that will offer a brief, general treatment of a subject is a/an...........................
   A. book chapter.
   B. encyclopedia article.
   C. periodical article.
   D. primary source.

6. Which one of the following headings describes the intellectual content of a publication?
   A. Author.
   B. Title.
   C. Series.
   D. Subject.

7. A National Bibliography is a compilation of books ....
   A. found in all the libraries of the nation.
   B. in the national library.
   C. published in a particular nation.
   D. written by the national government.

8. A .... is an alphabetical arrangement of place names, including both natural and man-made features and is often used alongside maps and atlases.
   A. Directory
   B. Encyclopedia
   C. Gazetteer
   D. Periodical

For items 9 to 19, write the appropriate responses in the spaces provided.

9. Give **two** broad categories of Encyclopedia.

   a. ....

   b. ....

10. Reference resources are grouped into two.namely:

   a. ....

   b. ....

11. Which of the forms of catalogue is known as the OPAC?

   ....

12. List **four** access points of a bibliographic record.

   a. ....

   b. ....

   c. ....

   d. ....

13. What are the **two** major library classification schemes?

   a. ....

   b. ....

14. Which of the classification schemes stated in question 13 is used by large libraries?

   ....

15. Define information. ....

   ....

   ....

16. What is the traditional definition of an atlas? ....

   ....

17. A thesaurus is a ....

   ....

18. Mention **two** citation styles in referencing information.

   a. ....

   b. ....

19. Arrangement of information in maps and atlases is done ....

   ....